

Suzi Awards Consideration Request – Information and Instructions

To submit your production for Suzi Awards consideration, you will need to complete a Google Survey that can be found at <https://forms.gle/9yBMgYaXbqiRM2gM8>.

Once you begin the survey, you will need to complete and submit it in one session. It is not possible to save a survey in progress and return to it later. For any text response, you can copy and paste (Control C and Control P in Windows; Command C and Command V on Mac) from another document into the survey.

This is the information you will need to have on hand to complete the survey:

THEATRE INFORMATION

Theatre name

Website

Performance venue and address

Administrative contact (name, title, phone, email)

Box office contact (name, title, phone, email)

Who should judges contact for tickets – admin or box office?

PRODUCTION INFORMATION

Title

Playwright/Composer/Lyricist

Is this a play, musical, or theatre for young audiences?

Is this a world premiere?

Would you like this work to be judged for Outstanding Social Justice Production?

Is this by a local Atlanta playwright?

Complete performance schedule

Are there any scheduled changes to the cast during the run?

ELIGIBILITY INFORMATION

Are each of your actors, your director, and your stage manager paid at least \$150 per week of rehearsal and performance?

Are any of the design elements a rented package or a recreation of another's design? Which ones?

UNPAID INTERNS AND CHILDREN

If your production uses unpaid interns or children:

- How many unpaid interns or children are in the cast?
- How many total performers are in the cast?
- Do any of the unpaid interns have major roles, and if so, how many?
- Is your youth ensemble a culmination of a tuition-based acting, singing, or dancing class or program?

REMOUNTED PRODUCTIONS

If you have produced this show within the past seven years:

- When did your previous production run (month and year)?
- Was it seen by Suzi judges?

- Did it receive any Suzi nominations or awards?
- Did the current director and/or music director helm the previous production?
- Were any of the previous designs used for this production? Which ones?
- What percentage of your cast is new or in new roles for this production?

EQUITY, DIVERSITY, AND INCLUSION (EDI) STANDARDS

To be eligible for Suzi Award consideration, productions and theatre companies must meet the following EDI standards.

- Does your board currently include at least 30% people of color, or will you meet this minimum by June 30, 2023?
- Will you have or did you have an EDI discussion at the beginning of the rehearsal period to cover potential issues such as hair, make-up, costumes, microphones, lighting, mobility, tasks when off stage, story line themes, trauma, casting, dramaturgy, etc.?
- Will you hold at least two anti-bias training sessions for everyone in your organization before June 30, 2023?
- Will you submit your Suzi Awards EDI forms listing all personnel involved in this production when the Suzi forms become available this season?
- After reviewing your board, staff, and production personnel, identify any homogenous groups. Can you identify where you can make any changes to become more equitable, diverse, and inclusive? Now that you know what your show's diversity profile looks like, on stage and off stage, consider how you can build bridges and promote equity, diversity, and inclusion in these groups through cross-cultural exchanges, non-traditional mentoring and skill-set acquisition, fostering friendships, trust and loyalty, creating new work opportunities in the future, and building a commitment to allyship. ***PLEASE GIVE A BRIEF DESCRIPTION (UP TO 500 WORDS) OF YOUR CROSS-CULTURAL EFFORTS.***

In order for productions to be judged for Outstanding Play, Musical, TYA, World Premiere, or Social Justice Production, more standards apply and will be surveyed separately.

Questions? Contact Judging Co-Coordinator Margaret Rhodes at judging@thesuzis.org